**Minutes of the ACC Committee Meeting**

**held at Llandewi Skirrid**

**on 17th February 2015**

**Present:** Julie Morgan (JM) – Chair

 Ken Prandy (KP) – Competition Secretary

Mike Hoult (MH) – Secretary

David Straker (DS) – Programme Secretary

Conway Staley(C) – Membership Secretary

Reg Roberts (RR) –Treasurer

**1. Chair's Opening Remarks**

JM thanked everybody for attending and welcomed Conway as the new Membership Secretary, to his first committee meeting.

**2. Actions from the Minutes of the 21st October 2014 Committee Meeting**

Action 1: *DS to follow up the enquiry about having Kate Humble for the Borough Theatre event*.

 The dates when the Borough Theatre is available have been sent to Kate Humble but she is unavailable on all of them. She cannot fix a date for later in the year at the moment, as she is waiting to hear dates of filming. The Committee agreed it was worthwhile waiting to see if we could arrange something for later in the year rather than attempt to get another speaker.

Action 2: *KP complete checking the availability of judges for the second half of next year*.

 KP has to check the availability of one further judge.

Action 3: *DS to write an article about the ACC. DE to try and get it published in the Abergavenny Chronicle*.

 DE not present at the meeting. Action deferred.

Action 4: *At the AGM, JM is to ask for suggestions for themes for the Members' Evenings not yet finalised*.

 JM has asked for suggestions but has received none. She will continue asking.

Action 5: *JT to finalise the Asset Register and pass it on to RR*.

 Not done. JM to send JT an email.

Action 6: *JT/RR to continue reorganising the Club's signatories*.

 Arrangements are in progress to make KP and RR signatories to the Club’s account. Once this is completed the necessary arrangements will be made to make MH and JM signatories.

Action 7: *JT/RR to write to Santander advising them we are a Club*.

 Forms were returned by the bank. Once KP’s identity document is sent to the bank the forms can be resubmitted.

Action 8: *JT and MH to finalise the date of the next Committee Meeting*.

 Done.

**3. Committee Issues**

a. CS is now Membership Secretary. CS suggested that we need to be more proactive in getting people to attend meetings and become members.

b. It was agreed that members who had not paid their dues by March would be removed from the membership list.

c. JM gave CS the membership list that she has been keeping up-to-date.

**4. La Rochelle**

 It was agreed agreed that we would exchange further images with La Rochelle. It was also agreed that we should run a La Rochelle evening on 13th July when members can bring along images that they would like to be sent to La Rochelle (2 images per member maximum). At the meeting we will also review their comments on the last set on images that was sent to them. It was agreed that we need to speed up the process as the last exchange took place over an eighteen-month period.

**5. Programme Issues**

a. It was agreed that at the forthcoming (Table-top) evening, photos of members could be taken for the website.

b. At the Table-top evening Julie, Sue and Arthur should give a demonstration of some of their table-top work.

c. The Committee spent some time discussing the suggestion that competitions should have two categories: one for newer, less experienced members and a second for more experienced members. It was agreed that the idea should be trialled at the September Open Competition. At the end of Summer Members’ Night images shown will be put into standard or advanced categories. It was felt that the less advanced category would encourage newer members to enter competition and may also encourage new membership.

 2016

d. DS asked if the Committee would like more competitions in 2016. We agreed to have an additional open competition.

e. It was agreed to pick the themes for the 2016 themed competitions at the next Committee Meeting. JM is to ask the membership for suggestions for themes at the next meeting.

**6. Publicity and Exhibition Issues**

a. JM is to contact the staff at Abergavenny Castle regarding an exhibition.

b. JM is to enquire at the Town Hall regarding a window exhibition in ‘Red Square’.

**7. Competition Issues**

a. The next external competition we plan on entering is the Barrian Club (Barry Camera Club). A club can enter up to five images; at least one is to be a landscape.

b. See **5**c above for details of categorisation of competitions.

**8. Equipment Issues**

 Paul Payec has donated lights, stands, reflectors and backdrops to the Club. DS is to announce this on the website. One of the lights is faulty. RR (who is an electrical engineer) is to check the faulty equipment.

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**9. Website Issues**

 Some members’ photos are required for the website. These can be taken at the Table-top meeting.

**10. Finance Issues**

 RR confirmed that the WPF membership fees have been paid. RR advised that the accounts now stand at £4,216 in the bank and £407 in cash. RR is concerned at the lack of ease with which the Club account can be accessed. Cheques have to be sent to Santander by post. RR would like to be able to get online access to check the account but not to operate the account. RR needs to discuss the issues with Santander but is unable to do so until he is on the list of signatories. It would be useful to be able to access the account via the Abergavenny Branch. This is not possible at present.

**11. Any Other Business**

a. MH pointed out that he has been receiving a lot of emails since the WPF obtained his email address. Most of these have been forwarded to other Committee members. It was agreed that MH will be selective about which emails are forwarded.

b. DS asked for suggestions for trips. KP is to check about Flatholm. JM is to ask for ideas at the next meeting. Summer shoots at the Gower and at Llangorse Lake were suggested.

**12. Next Meeting**

 MH is to circulate dates in April, and once people have advised on their availability a day will be selected to give the best Committee attendance.

**13. List of Actions**

Action 1: KP is to complete checking the availability of judges.

Action 2: DS to write an article about the ACC. DE to try and get it published in the *Abergavenny Chronicle*.

Action 3: JM is to ask the membership for suggestions for themes for members’ evenings.

Action 4: JM to email JT regarding the Asset Register.

Action 5: KP is to send identity documents to RR to enable them to become signatories.

Action 6: JM to contact Abergavenny Castle staff regarding an exhibition.

Action 7: JM to enquire at the Town Hall regarding a window exhibition.

Action 8: DS is to put an announcement on the website regarding the donation of equipment by Paul Payec.

Action 9: RR is to check the faulty light recently donated.

Action 10: KP is to check on access to Flatholm.

Action 11: At the next Club meeting, JM is to ask for ideas for trips.

Action 12: JM, RR and DS to make arrangements for the demonstrations at the Table-top Meeting.

Action 13: MH to circulate dates and arrange the next Committee Meeting.

mh

19.2.2015